IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

JESSICA RUIZ	:	CIVIL ACTION
Plaintiff,	:	
	:	
v.	:	
	:	NO. 18-cv-03627-WB
BOARDWALK 1000, LLC et al	:	
Defendant.	:	

NOTICE

A settlement conference will be held on **December 19, 2018** at **2:00 p.m.** before the Honorable Richard A. Lloret, United States Magistrate Judge. Please report to the **James A. Byrne U.S. Courthouse**, **601 Market Street, Room 4006 (Chambers), Philadelphia, PA 19106**.

- **Plaintiff(s) must make a demand before the settlement conference. Defendant(s) must make an offer before the conference.**

- **Please notify the court by joint telephone conference if settlement is not a real possibility, for example, if the defendant will not make an offer or will offer only nuisance value.**

- **Counsel is responsible to have clients with <u>full settlement authority</u> physically present for the duration of the conference.[1] A call for additional authority to settle ordinarily means that the in-person representative did not have full settlement authority.**

Please complete the attached summary and e-mail it to Chambers at sheila_mccurry@paed.uscourts.gov on or before **December 18, 2018.**

/s/ Sheila McCurry
SHEILA MCCURRY
Courtroom Deputy to the
Honorable Richard A. Lloret
U.S. Magistrate Judge
267-299-7410

Date: December 17, 2018

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[1] Each entity with an interest in the case (for instance, an insurance company *and* the insured) must have a person with full settlement authority in attendance.

SETTLEMENT CONFERENCE SUMMARY

CAPTION: _____

DISTRICT COURT JUDGE: _____ JURY / NONJURY
(Circle One)

      TRIAL/POOL DATE: _____

COUNSEL ATTENDING THE SETTLEMENT CONFERENCE:

    Name: _____

    Address: _____

    Phone: _____

    Client: _____

CLIENT ATTENDING THE SETTLEMENT CONFERENCE:

    Name of the person with full settlement authority who will be present at the settlement conference (include the person's company and position where applicable):

_____

MOTIONS PENDING:

_____

_____

OTHER RELEVANT MATTERS:

_____

_____

DEMAND AND OFFER:

_____

_____

ATTACH A **ONE PAGE** SYNOPSIS OF THE CASE.